

# VENTURA COUNTY WATERWORKS DISTRICTS



COUNTY OF VENTURA  
PUBLIC WORKS AGENCY  
JEFF PRATT  
Agency Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

Water & Sanitation Department  
**Michaela Brown**  
Director

November 8, 2017

## NOTICE OF A MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 17 CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a regular meeting of the Ventura County Waterworks District No. 17 (District) Citizens' Advisory Committee will be held **Tuesday, November 14, 2017, from 7:00 p.m. to adjournment** in Room 6 at the Bell Canyon Community Center, 30 Hackamore Lane, Bell Canyon, California.

Advisory Committee Members: Please contact the District Office by telephone (805-378-3005) or Sharon Hurault by email at [sharon.hurault@ventura.org](mailto:sharon.hurault@ventura.org) no later than November 13, 2017, if you are unable to attend.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Brown", written over a horizontal line.

Michaela Brown, Director  
Water and Sanitation Department

**Eric Keller**  
Operations and  
Maintenance

**Susan Pan**  
Planning, Design,  
Construction, and  
Development

**Jean Fontayne**  
Customer Service,  
Billing, and  
Administration

### AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE JULY 12, 2017, REGULAR MEETING AND THE SEPTEMBER 19, 2017, SPECIAL MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

Each speaker will be asked to complete a speaker card, and during the public comments period, is limited to speak one time for a period not to exceed three minutes.

4. DISTRICT STAFF REPORT
  - A. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.



- B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation
- F. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION – The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.
- G. UPDATE ON THE BILLING SYSTEM – Department staff is recommending an upgrade to the Department's billing system. This upgrade will keep the billing system up-to-date with current software and industry standards and allow an easy transition to mobile and cloud-based services in the future.
- H. UPDATE ON THE PROPOSED WATER RATE RESTRUCTURING AND WATER RATES – New water rates are being presented at a public hearing at the Ventura County Board of Supervisors meeting on December 5, 2017.
- I. UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT

5. ACTION ITEM(S)

None

6. COMMITTEE MEMBERS COMMENTS/INFORMATIONAL ITEMS

7. ADJOURNMENT

*IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SHARON HURAUULT AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48-HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY.*