



VENTURA COUNTY PUBLIC WORKS AGENCY  
TRANSPORTATION DEPARTMENT  
800 S. VICTORIA AVENUE  
VENTURA, CALIFORNIA 93009  
(805) 654-2049

**NOTICE OF SUBSTANDARD ACCESS ROADS**  
**[Remove: Applies to YBA, SSA, SSK, VPK, UOJ]**

This form is to be used only when required by Transportation Department of the Public Works Agency conditions of development. By signing this document, the applicant acknowledges the following:

- The property is served by existing public roads and/or private roads in the [Name of Area] that do not meet current County road standards
- The applicant/permittee/owner/subdivider shall acknowledge that [Name of Roads in Area]...When project is accessed directly by a private road: and [Name of Private Road], a private road, in the [Name of Area] and access roads connected these roads do not meet current County Road Standards.
- The private portions of these public roads and the private roads [, including Name of Private Road], a private road], are neither County-maintained nor currently eligible for any improvements at County expense.
- These roads are of rural nature with widths, grades, and other road features that would be considered substandard if such roads were being designed or built to current standards.
- These roads are to be used with due care in a manner in which it is reasonably foreseeable that they will be used.
- There are no current funding sources available to construct the improvements on the existing public roads in this area.

**Instructions for use of this form. A blank copy is attached as page 2:**

If any building(s) are located on more than one parcel, a separate form shall be completed and recorded for each parcel.

**Return To:** Insert the name and address of the property owner where the original form is to be returned to after it is recorded.

**APN:** Insert the complete 10 digit Assessor's Parcel Number.

**Notice is Hereby Given That The Property Located At:** Property owner shall insert the legal description of the property, and in addition, include its street address, if known.

**Date and Signature: THIS FORM REQUIRES A NOTARIZED SIGNATURE.** All property owner(s) must sign the form before a notary. Add signature lines as necessary.

Take the notarized original to the Ventura County Records Office located at the Ventura County Government Center, 800 South Victoria Avenue, Ventura, California.

When you receive your recorded original form, a certified copy of the recorded form shall be provided to the Transportation Department as required by the Conditions of Development/Approval for [Name of Project and RMA Number].

Any questions regarding this form may be directed to the Transportation Department at (805) 654-2049.

RECORDED AT REQUEST OF:

VENTURA COUNTY PUBLIC  
WORKS AGENCY –  
TRANSPORTATION  
DEPARTMENT

RETURN TO:

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**NOTICE OF SUBSTANDARD ACCESS ROADS**

APN: \_\_\_\_\_ - 0 - \_\_\_\_\_ - \_\_\_\_\_

Notice is hereby given that the property located at:

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is served by existing public roads [When project is accessed directly by a private road:  
, and a single private road,] that do not meet current County of Ventura ("County") road  
standards, including, without limitation, County-maintained roads [ [Name of Roads in  
Area]...When project is accessed directly by a private road: and the private [Name of  
Private Road] in the [Name of Area] .] These roads are of rural nature with widths,  
grades and other road features that would be considered substandard if such roads  
were being designed or built to current standards. When such County public [If  
applicable: and / or private roads] are used with due care in a manner in which it is

reasonably foreseeable that they will be used, such roads do not create an unreasonable risk of harm. [When project is accessed directly by a private road:

[Name of Private Road], a private road that does not meet current County road standards, is neither County-maintained nor eligible for any improvements at County expense. Currently no private road maintenance agreement exists to provide maintenance or improvements for [Name of Private Road].] There are no current funding sources available to bring the existing public roads in this [Name of Area] up to the current County road standard.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Print Name) (Sign) Legal Owner

\_\_\_\_\_  
(Print Name) (Sign) Legal Owner